

Minutes
March 10, 2014

Vote taken to grant approval for request by Road Commissioner Arakelian for \$40,000 additional deficit spending in the FY 2014 Snow and Ice Account

Motion by Selectman D'Amore / Seconded by Selectwoman Gorski

Fire Department Clerk and Former Fire Chief John Clement presented to board of Selectman a historical accounting of the creation of the clerk's position from 1850. He also brought forward the reiteration of the position as created by order of the Board of Fire Engineers .

Mr. Clement established details in paperwork used and showed examples to the board members of "runs" and other documentation to record vital aspects of operations and how they relate the release of funds (ie. payroll, reimbursements)

Mr. Clement established that the position is a "check and balance" and as the creator and keeper of records was charged with the reporting to the Board of Selectmen directly. Document requests are to be fulfilled by the clerk from both Board of Selectmen and public members as necessary

The clerk's position also plays an important role in budget formulation and control and complex functions such as end of year payroll functions.

Mr. Clement provided a rebuttal to proposal made by Fire Chief in previous public meetings that the clerk's job should be eliminated and assumed by the Fire Chief. He did not believe that it would be beneficial to the town or the Board of Selectmen who effectively have replaced the Board of Fire Engineers as the ultimate authority and entity of responsibility regarding fiscal soundness of the department.

Selectman D'Amore thanked Mr. Clement for his presentation and established a position that the Board of Selectman did not agree to Chief Lay's proposal for eliminating the clerk's position or other material changes in the department. Selectman D'Amore also read outload portions of Section 42 and directed Mr. Clement and other members of the Fire Department would may be interested that the termination of positions in the department, under the "Strong Chief law" could only be done for cause and with a duly posted hearing.

Selectwoman Gorski established a position that she and her fellow Board members continue to received written and verbal communications from taxpayers that they (the Board) have approved a change in the Fire Chief's position in line with the Chief Lay's proposal (expansion of hours, job duties within a budget neutral format by eliminating duties and positions of other members of the department) She felt that the Board of Selectman were committed to open dialogue and transparency and that allowing for Chief Lay's proposal to be aired , that that was being misconstrued by members of the community as an acceptance of the proposal

She thanked Mr. Clement for the information and position that he had established..

No vote was taken

Joseph R. D'Amore

Minutes

Board of Selectman Meeting

Attendance of Board

Selectwoman Bette Gorski
Selectman Joe D'Amore

Jennifer Haus presented a plan for a community event for May 3rd : Groveland Walk for Animals Event with fundraising is to support the MSPCA

Attached are details of the event by flyer and description

Selectwoman Gorsk queried Ms Haus about the necessity of securing insurance waiver

Ms. Haus responded with details of cost and liability limits \$330 cost/ \$1,000,000 coverage for a One Day waiver which would include insurance- medical coverage.

Safety protocols will be developed with the Groveland Police Department which Ms Haus has already contacted

Concerns expressed by Selectman D'Amore pertained to full disclosure of financial arrangements or flows of money and that documentation to establish the non-profit aspects of the activity would be necessary for final approval . Selectman D'Amore also informed Ms. Haus that as a minor she would have to enlist the assistance of an adult to sign all necessary documents for fundraising arrangements, permits and insurance.

Concerns expressed by Selectwoman Gorski pertained to public and traffic safety issues, permission by the Library trustees to use grounds and parking lot on day of event and inquiring of the Board of Health for requirements of food vendors to operate at Perry Park and provide foodservice

Vote was taken to grant conditional approval subject to Ms. Haus providing evidence of the following within 4 weeks of the event :

- > Insurance
- > Health Board permits/ sign off
- > Detailed plan of activities and volunteers and their requirements (ie. band , tables, water)
- > Detailed plan of outside vendors, proof of insurance and activity (ie. Dunk Tank)
- > Full financial disclosure ; what entity is used to collect funds, how funds are used and proof of non-profit status

Joseph R. D'Amore